



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

MATERIALS MANAGEMENT DEPARTMENT

101 OLD VENICE ROAD

OSPREY, FLORIDA 34229

TELEPHONE (941) 486-2183 • FAX (941) 486-2188

MEMORANDUM

**TO: Members of the School Board
Lori White, Superintendent
Mitsi Corcoran, Chief Financial Officer**

FROM: Pat Black, CPPB, Director of Materials Management

**TITLE: APPROVAL TO AWARD BID #12-0110 FOR HVAC FACTORY CHILLER
SERVICE AND OEM REPAIR PARTS**

Bids to provide 'HVAC Factory Chiller Service and OEM Repair Parts' were received from two vendors on December 14, 2011. The bids of McQuay Factory Service and Tampa Bay Systems Sales, Inc., dba Tampa Bay Trane were the best low bids meeting the advertised specifications. This bid is for a period of one year with the option to renew for two additional one-year periods. The funds for these purchases are contained in the transfer from capital budget allocated to the Facilities Services Department.

Requested by:
Jody Dumas

"Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Posting Date: 01-10-12

Fiscal Impact:

Not to exceed
\$750,000.00

Funding:

Transfer from Capital

Recommended Motion: That the bids of McQuay Factory Service and Tampa Bay Systems Sales, Inc., dba Tampa Bay Trane, to provide 'HVAC Factory Chiller Service and OEM Repair Parts' in an amount not to exceed \$750,000, be approved for award and purchase.

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Tabulation for HVAC Factory Chiller Service and OEM Repair Parts - Bid #12-0110

Opened December 14, 2011 at 1:30 p.m.

Cost to provide all materials, labor, supervision, fuel, travel, equipment, tools, etc., for HVAC factory chiller service and OEM parts		McQuay Factory Service					Tampa Bay Systems Sales, Inc., dba Tampa Bay Trane				
		Centrifugal	Recipro	Screw	Controls	Scroll	Centrifugal	Recipro	Screw	Controls	Scroll
1.	Journeyman standard working hours (Monday through Friday 7:00 A.M. through 5:00 P.M.); hourly rate.	\$95.00	\$80.00	\$95.00	\$95.00	\$80.00	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00
2.	Helper, standard working hours (Monday through Friday 7:00 A.M. through 5:00 P.M.); hourly rate.	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00
3.	Journeyman, non-standard working hours (Monday through Friday prior to 7:00 A.M. and after 5:00 P.M., and Saturday and Sunday); hourly rate.	\$125.00	\$105.00	\$125.00	\$125.00	\$105.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00
4.	Helper, non-standard working hours (Monday through Friday prior to 7:00 A.M. and after 5:00 P.M., and Saturday and Sunday); hourly rate.	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$117.00	\$117.00	\$117.00	\$117.00	\$117.00
5.	Materials to be billed at net cost plus a mark-up. Maximum 15%. No mark-up of sales tax allowed. A copy of the itemized materials invoice from the supplier must be included with all billings to the SBSC.	15%					15%				
6.	Subcontracted services to be billed at net cost plus a mark-up. Maximum 15%. No mark-up of sales tax allowed. To be used only with prior written approval from the Facilities Services representative. A copy of the itemized subcontracted services invoice must be included with all billings to the SBSC.	15%					15%				

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QUESTIONNAIRE	Manufacturer	Indicate Yes	Indicate No	Manufacturer	Indicate Yes	Indicate No
Indicate if the bidding company is an authorized agent of manufacturer and marketer of commercial/industrial HVAC products and services for one of the following manufacturers: Trane, Mc Quay, York or Carrier. (CIRCLE ONE and CHECK YES OR NO)	McQuay Authorized Letter	Yes		Trane Authorized Letter	Yes	
Indicate if the bidding company is authorized to administer respective manufacturer's warranty for both parts and labor.		Yes			Yes	
Indicate if the bidding company stocks genuine Trane, Mc Quay, York or Carrier OEM replacement parts.		Yes			Yes	
Contact	Craig Szenay			Jay Allison		
Address	1911 US 301 North, Suite 300			902 North Himes Avenue		
	Tampa, FL 33619			Tampa, FL 33609		
Phone	813-621-8440			813-877-8251		
Fax	813-621-6979			813-877-8257		
Federal ID				591274990		
Email	craig.szenay@mcquay.com			jballison@trane.com		
	Recorded by: Peggy Long			Witnessed by: Joyce E. Haney		